

BCSEF INTERNSHIP PROGRAM

STUDENT APPLICATION FORM

Black College Sports & Education Foundation, Inc. (BCSEF) and **Black College Sports History & Legends** invite undergraduate and graduate students to apply for practical, mentored internship experiences in journalism, communications, digital media, computer science, history, research, outreach, and related fields.

Please complete the form as fully as possible. Internship placement, project availability, schedule, and academic-credit arrangements are subject to review and university approval where required. Attach a résumé and any relevant writing sample, portfolio, or project link when submitting.

1. STUDENT INFORMATION

Full legal name Enter response below	Preferred name (if different) Enter response below
Email address Enter response below	Phone number Enter response below
City / State Enter response below	Preferred contact method Enter response below

2. ACADEMIC INFORMATION

College / University Enter response below	Degree level Enter response below
Major / Field of study Enter response below	Minor (if applicable) Enter response below
Current academic year Enter response below	Expected graduation date Enter response below
Course / internship number (if applicable) Enter response below	Faculty advisor / coordinator Enter response below

3. PREFERRED INTERNSHIP AREA

Select your first-choice area and any additional areas of interest. Final assignments depend on project needs and fit.

☐ Journalism / Writing / Editing	☐ Communications / Public Relations
☐ Digital Media / Video / Podcasting	☐ Computer Science / Web Development
☐ History / Archival Research	☐ Social Media / Digital Content
☐ Research / Data / Analysis	☐ Community Outreach / Education
☐ Project Management / Events	☐ Other: _____

First-choice area Enter response below	Second-choice area Enter response below
Relevant skills, software, coursework, or experience Enter response below	

4. INTERNSHIP AVAILABILITY

Preferred term Enter response below	Preferred format Enter response below
Earliest start date Enter response below	Anticipated end date Enter response below

Hours available per week Enter response below	Days / times generally available Enter response below
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Preferred term: ☐ Fall semester ☐ Spring semester ☐ Summer ☐ Other Format: ☐ Remote ☐ Hybrid ☐ In-person (if available)

BCSEF INTERNSHIP APPLICATION

ACADEMIC CREDIT • SUPPORTING MATERIALS • STUDENT STATEMENT

5. UNIVERSITY INTERNSHIP / CREDIT REQUIREMENTS

Complete this section with your faculty advisor or internship coordinator when possible. Credit approval and requirements are determined by your institution.

Are you seeking academic credit? Enter response below	Number of credits sought (if known) Enter response below
Required internship hours Enter response below	Required completion date Enter response below
University forms / evaluation requirements Enter response below	Faculty advisor approval status Enter response below

Credit status: ☐ Required for my program ☐ Optional ☐ Not seeking credit ☐ Not yet confirmed

6. FACULTY ADVISOR / INTERNSHIP COORDINATOR

Advisor's full name Enter response below	Title / Department Enter response below
University email Enter response below	Phone number (optional) Enter response below

Preferred method / timing for advisor coordination
Enter response below

7. RÉSUMÉ, PORTFOLIO & SUPPORTING MATERIALS

Please include or provide links to relevant materials. If submitting this form electronically, attach files separately unless your application portal provides an upload field.

Résumé / CV included? Enter response below	Writing sample / work sample included? Enter response below
Portfolio, website, GitHub, LinkedIn, or project URL Enter response below	
Additional attachment names or links Enter response below	

8. STUDENT STATEMENT

Briefly describe why you are interested in a BCSEF internship, the skills you hope to develop, and how the opportunity connects to your academic or career goals.

Statement (attach a separate page if needed)
Enter response below

9. ACKNOWLEDGMENT & SIGNATURE

I certify that the information provided is accurate to the best of my knowledge. I understand that submitting an application does not guarantee placement or academic credit, and that internship duties, supervision, schedule, and credit arrangements must be confirmed

with BCSEF and, where applicable, my university.

Student signature (type or sign)

Enter response below

Date

Enter response below

10. SUBMISSION CHECKLIST

- ☐ Application completed
- ☐ Résumé / CV attached
- ☐ Portfolio, writing sample, or project links included (if available)
- ☐ University credit and hour requirements discussed with advisor (if applicable)
- ☐ Relevant university forms identified

SUBMISSION INSTRUCTIONS

Return the completed application and supporting materials using the contact method provided by BCSEF in the internship announcement or recruitment communication. If no submission contact has been provided, contact BCSEF to request current submission instructions. Do not send sensitive personal information beyond what is needed for internship consideration.

Black College Sports & Education Foundation, Inc. (BCSEF)

In collaboration with Black College Sports History & Legends

Developing talent. Preserving legacies. Preparing the next generation.